

DNPT Executive Board
Meeting Minutes
Sunday, January 10, 2010

In attendance: Ujuka, Steve, Shola, Simi

Meeting started at 8:05 CT.

Ujuka briefed Shola on the CGIU application. The Clinton Global Initiative has funding for groups that want to implement programs in specific action areas. We are submitting an application to try and garner funds for the shipping of medical equipment to two teaching hospitals to Nigeria. Ujuka, Aishat, and Simi are writing essays that are needed for the application. Steve volunteered to edit the compiled essays.

Reports

Ujuka

1. Updates from Nigeria
 - a. Lanre reported that meeting held at LASUTH went well. The NMSA at UI has a new president.
2. 2010 Conference
 - a. Nkem is a member living in the DC area and she has agreed to serve as a DNPT liason to the ANPA Conference planning committee. She will be in contact with the ANPA DC/MD chapter so that she can attend the planning meetings. We hope that she will be able to give us feedback on the preliminary schedule so that we can begin to plan our sessions. We don't want to detract from ANPA's schedule, but we want to be able to accomplish the things we would like to get done during the conference.
 - b. Ujuka also spoke to Yinka who sits on the conference planning committee. There are some issues at hand, especially pertaining to the fashion show. The conference will be held at the Gaylord Center in MD, so we have a venue. But there is an issue with the date. Our plan was to hold the show on Friday, July 2nd. The planning committee says that Friday is not going to work because the conference workshops are going to run late that day. They would like us to hold the event on Thursday, 7/1. We think that we could miss possible attendees because there will be a lot of people who may not arrive until Friday. Ujuka and Simi both remember the Charlotte conference picking up the day after the official start. DNPT will push for Friday, but it may be difficult. Ujuka is going to try and find out exactly what the conference schedule looks like on that day. ANPA likes the idea of what we are putting together and they actually want to use this as their entertainment event, so they are trying to work with us.
 - c. A plus for ticket sales is that Yinka would like to add the ticket for the fashion into the registration costs. This would help with PR to the ANPA members; all that register will automatically purchase a ticket for the show...so we won't have to put in a lot of effort in trying to sell the tickets to the physicians.
 - d. Virgin Atlantic might provide free roundtrip tickets for some of the performers. Yetunde took the proposal with her and we are hoping that the outcome is positive.
 - e. Questions to be addressed: **What is the capacity of the hall?** This could impact how we price our tickets. **What will be the registration cost for DNPT members?** Hasn't been discussed yet. DNPT members should anticipate having to pay for the conference (hotel, registration, or both).

- f. There is a draft of the flyer for the event. Theo, the event organizer, posted the draft of the flyer on Facebook. He needs to take this down as all details have not been finalized, Yetunde or Ujuka will follow-up on that.
- g. DNPT Schedule: Needs to be worked on! What workshops should we organize? What guests might we invite to speak? Topics to be discussed. E-board, please think about this so can be further discussed at next meeting.
- h. If there will be travel awards for students that submit abstracts, we need to decide how the abstracts will be judged. We will need to come up with an independent body (2-3 physicians, maybe fellows) to review the abstracts. Simi suggested asking Dr. Ogunyemi (ANPA Education Comm. Chair) to help with this.

Simi

1. A few things.... The next conference with ambassadors will be held on January 31st.
 - a. Ambassadors have been contacted about reaching out to ANPA chapters. They were asked to give an update on their progress before the next call.

Steve

1. All of the t-shirts that were originally ordered have been sold. There was one member that paid but did not receive a shirt. She has been refunded.
2. During the month of December, just over 1900 people visited the website.
3. Only concern as of now is that the E-learning resources are not being used; thus far only 14 members have made use of it. It may be that our US members have resource overload; there are so many tools out there.
4. A member asked to remove from the e-mail list. Steve sent them an e-mail acknowledging the request and removed the member. He also asked for feedback as to why the request was made.
5. He will be waiting for reports from those that traveled to Nigeria.
6. **Should we have a punishment for 'no call, no show'?** Please note: Any executive board member that cannot call-in to the conference needs to give notice prior to the meeting by contacting the VP or the Secretary.
 - Those writing essays should send them to Ujuka.
 - Lanre should be putting together the election committee. DNPT elections will take place in July at the conference.

Meeting adjourned at 9:00 CT.